

Minutes of the Executive Committee meeting held at Withdean Stadium

on Friday 16th February 2018

Present: R Garrad, R Hook, P Masters, M Etchells, N Sutherland, K May, S May,
T Roberts, J Gill, K Matthews, M Stephens, M Collison

18-01 Apologies: G Jessop, J Lasis, R Penfold, L Tullett

18- 02 Minutes of the Previous Meeting

The minutes of the previous meeting were agreed as a true record and signed by Roland Garrad.

18-03 Matters Arising

ME updated the committee on the situation with Chichester's invoices.

18 - 04 Correspondence and Administrator's Report

The committee discussed the current data information changes. It was agreed that KM (Kate) would seek advice from Sarah Gardner, specifically surrounding recording the results of the league matches and the Champs.

KM (Kate) reported on changes to distances at the U13 Champs moving to 100m/200m and 1500m on a trial basis.

The success of the XC season was discussed.

The committee were informed that all entries are now being driven online where possible. The website has migrated from Infigo to Graham Chapman and the next step is moving to Wordpress.

18- 05 Treasurer's Report

ME reported considering certain factors the balances were healthy. PM said that despite this we are "not washing our face" and need to look into ways of generating more income in the future. The question of whether entry prices should rise was brought up. It was agreed this needs to be looked at. RH mentioned that over 50 % of our athletes are not adults so the cost would affect them.

- ME updated the committee on payments to Chichester AC.
- Grants figure includes the total costs of the reverse boards. Worthing to pay half but hoping to get support for the cost from others who use the boards. So, of the total £1403 this would be £701.50 shared.

- County Champs figures up by £800 in total last year, despite a prediction of a fall
- ME highlighted it is impossible to keep on top of what money is coming in from Stripe. It is a struggle to trace payment. There is no way of easily doing this. If ME wants to know how much someone has paid, he has to go to Opentrack.
- PM said to try to ensure overarching figures comes out of each event. Something to watch.
- KM asked about the medals figure costing £8000. ME has said that would cover 3 years. The committee questioned whether this mislead the final figure.

18-06 Sussex Athletics Development Report

Squads – Track & Field squads have successfully taken place. PM waiting for figures. Another masterclass taking place in March. No invoice from Fiona yet and need an estimate of costs/expenditure. The track and field squad is being cross-subsidised with the endurance squad. Squads have been very successful. Feedback from youngsters at the Masterclass was very positive. Karl Lasis looking to put on a “Come and Try The Hammer” class at Lewes.

Website Transfer - The switch to Graham has gone well. He is starting the progress of changing to Wordpress, which will be easier to be updated.

Officials – Peter Kennedy has taken over control of officials. He has all the skills to get more officials. JG has arranged an officials course on the 18th March. JG to report on numbers signing up to try to push numbers up.

18 - 07 Track & Field Executive Panel Report

At the Track and Field panel it was agreed the Minithon cost increasing to £10 and general entries to £5.50. Distances – 100/200/1500m at the U13 Champs are been trialled (mentioned earlier).

KM asked if there was a possibility for a joint steeplechase masterclass with Surrey.

It has been agreed that the U15 and U17 3000m will now be held at the U13 league final in September. A girls race for this distance also to be ran.

The 10000m Champs is to be held at Crawley at their Tom Lintern Competition in place of the 3k.

ME reported that 172 are registered for the indoors doing 271 events. Almost 50 more than last year.

RG spoke about problems with late entries. The person who is responsible for events needs to make sure that information given out is all the same but on top of that if any questions come in they are the ones dealing with them. Problems would then be dealt with a lot quicker.

18- 08 Cross-Country Executive Panel Report

RG reported that Keith Donno did a great job organising the XC Champs, but there was an issue with officials. Problems included RG not knowing until the day that he was referee as well as there being a shortage of officials.

KM said the organising club should be responsible for booking toilets, marking out the course etc but officials should be coming from the county. It is too much to ask of the organising club.

PM said there should be a protocol document setting out what the county will do and what the club will do then roles would be clear.

RG asked for guidelines for new people on setting out the course. At Lancing there was a situation where someone could not see either a marshall or tape. Two people apparently went wrong because they said they could not see where the course went.

PM asked who is going to sort these officials?

It was agreed the XC panel should be responsible for looking at this issue.

PM reported on the Gender Equality document that had been circulated. He said it needs to be looked at very carefully and that he believes there is no reason why women should run less than men highlighting that Scotland has moved that way. RG agreed that there is not a reason for women to run the same distances. The Executive agreed this is for the XC Panel to discuss and decide upon. PM asked that the XC Panel look at the principle of gender equality being in place.

18- 09 Road Running Executive Panel Report

Elsbeth has provided extensive notes. Moving gently to getting people to take on some of the tasks. She is hoping that individuals will take on some jobs.

18- 10 Race Walking Report

No actions from this. Figures to go on the website.

18- 11 TBC

N/A

18 - 12 Any Other Business

KM mentioned the SE Regional Council Report. RG asked what this report has achieved? KM responded that the most important information was the number of athletes. RG felt it was a waste of money.

18- 13 Date of next meeting Friday 20th April 2018.

The meeting closed at 21:00

Future meeting dates 2018 (All Fridays):

20th July

21st September

19th October – AGM

16th November

